Town of Dumfries Council Meeting

Meeting Date: January 22, 2013

Agenda Item# VI - B

AGENDA ITEM FORM

TYPE OF AGENDA ITEM:
☐ CONSENT AGENDA
☐ PRESENTATION
☐ ACTION ITEM
☐ TOWN MANAGER & STAFF COMMENTS
☐ PUBLIC HEARING
    ☐ Duly Advertised

PURPOSE OF ITEM:
☐ INFORMATION ONLY
☑ DISCUSSION ONLY
☐ DISCUSSION AND/OR DECISION
    ☐ Introduction   ☐ Resolution
    ☐ Ordinance   ☐ Grant/MOU
    ☐ By Motion   ☐ Bylaws
    ☐ Certificate

PRESENTER: Greg Tkac

PRESENTER TITLE: Director of Public Works

AGENDA ITEM:
Rental Inspection Program

BACKGROUND / SUMMARY:
The Department of Public Works (DPW) has undertaken the following preparations to implement the Rental Inspection Program in accordance with Town Code Chapter 14 Article III:

- A total of 892 properties have been identified as existing within the Rental Inspection Districts; it appears that approximately half of the properties may contain rental units
- A letter of notification has been drafted to be issued to property owners within the Rental Inspection Districts to determine which properties are actually rental units
- A database of the properties has been established; the database will act as the merge file for addressing notification letters
- DPW is working with their inspection consultant to determine an inspection fee
- Inspection guidelines are being finalized
- DPW is researching potential certification requirements for inspectors

ATTACHMENTS:
None

REQUESTED ACTION: ☐ NO ACTION REQUESTED

FOR MORE INFORMATION, CONTACT:

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FOR USE DURING MEETING   **VOTE:** ☐ PASSED   ☐ NOT PASSED

Y	N		Y	N		Y	N	
☐	☐	Brewer	☐	☐	Foreman	☐	☐	Forrester
☐	☐	Reynolds	☐	☐	Toney	☐	☐	Washington
☐	☐	Wood						